Obici Healthcare Foundation
COVID-19 Response Fund for
Nonprofit Organizations and Public-School Districts
Request for Proposals

ABOUT OBICI HEALTHCARE FOUNDATION

Obici Healthcare Foundation (OHF) is a private foundation established in 2006 from the sale of Louise Obici Memorial Hospital to Sentara Healthcare. Its mission is to improve the health status of the people living in its service area by responding to the medical needs of the indigent and uninsured and by supporting programs that prevent illness and disease. Based in Suffolk, Virginia, OHF serves the cities of Suffolk and Franklin; Isle of Wight County; Surry, Dendron and Elberon in Surry County; Waverly and Wakefield in Sussex County; Boykins, Courtland, Ivor, Newsoms and Sedley in Southampton County; and Gates County, North Carolina. The population is approximately 168,000.

OVERVIEW

Due to the global health crisis, the Obici Healthcare Foundation wants to support the needs of the local community through a COVID-19 Response Fund of up to **$750,000** for service area nonprofits and public schools. We know that communities are facing decreased accessibility to essential supplies and services, lack of access to healthcare, heightened vulnerability and social isolation, and economic distress of small businesses.

The COVID-19 Response Fund addresses key areas of impact that the coronavirus crisis is having on the public and nonprofit sectors – both the organizations themselves as well as the services they provide in Western Tidewater. The key areas of the Fund are: *Health and Safety of Nonprofits* and *Support for Public-School Districts*. Nonprofit agencies and schools are eligible to apply for this funding to support needs that have resulted from the current crisis. Applicants must meet the Foundation's eligibility requirements and must provide a program and budget justification for this emergency need. **These funds are for one-year, one-time funding only. There will be no renewal grants under this request for proposals.**

OHF supports community-driven solutions for improving the overall health and well-being of all residents within its service area. It is our goal with this RFP to expand local capacity and address the many needs created by the pandemic.

Health and Safety of Nonprofits will address the needs of safety net providers, public health organizations and nonprofit organizations serving the health and safety of individuals in the community. Examples of priority needs include:

- Purchase of medical supplies, medical safety equipment, screening and diagnostic tools for COVID-19 testing as well as associated medical care for medical personnel and clients. (examples would include PPE supplies and testing for the community as well as training for new methods of communication in medical facilities). **All purchases must align with a COVID-19 need.**
- Establishing and maintaining sanitation protocols to ensure the safety of the clients, staff, and office environment.
- Work with chronically displaced individuals who are homeless and challenging to shelter, as this presents a safety issue for them and the community as it relates to the potential spread of the virus.
- Other general health, human services and safety needs for organizations that have been impacted by COVID-19, resulting in an increased demand in services or a decrease in the capacity of the organization to deliver services.

Support for Public-School Districts is a key area that will assist organizations addressing the critical needs of students to ensure the education, health and human services needs of the students and their families are supported. Students have varying levels of access in our service area and may be disproportionately impacted, especially in rural communities and communities with high poverty rates. Examples of priority needs include:

- Virtual platforms, distance learning opportunities, as well as the provision of internet hotspots. Operating system needs, securing and updating virtual platforms, and ensuring security/encryption needs are in place to keep client data and organization communication confidential. **(iPads, laptops, and computers will not be funded by the Foundation)**
- Establishing and maintaining sanitation protocols to ensure the safety of the clients, staff, and office environments.
- Other general education and safety needs for organizations that have been impacted by COVID-19, resulting in an increased demand in services or a decrease in the capacity of the organization to deliver services.

ELIGIBILITY, PROCESS, AND GRANT TERMS

Applicants must be a nonprofit organization classified as tax-exempt under Section 501(c)(3) of the Internal Revenue Code or a government agency. In addition, applicants must be located in or serve communities or populations residing in the Foundation's service area (in Virginia, the cities of Suffolk and Franklin; Isle of Wight County; Southampton County; Surry County and Sussex County; in North Carolina, Gates County).

Grant funding should align with project needs and should reflect the responsive nature of the grant to the COVID-19 crisis. **These funds are for one-year, one-time funding only. There will be no renewal grants under this request for proposals.**

Pre-submission Consultation
Due to the fluid nature of this crisis, the needs of those impacted may change. **All applicants are strongly encouraged to schedule a call or a meeting with a Foundation staff member to discuss the alignment and feasibility of their idea prior to submitting a proposal.** Please contact Gina Lilley at 757-539-8810 or glilley@obicihcf.org to schedule a meeting.

Timeline
This Request for Proposals will be available for two funding cycles. Applicants should become familiar with the dates associated with the cycle for which they are seeking funding. All proposals are due **on their "due date" by 2:00pm Eastern Standard Time**.

	Cycle 1	Cycle 2
Proposals due	July 24, 2020	September 25, 2020
Notification of Selection	August 26, 2020	October 28, 2020
Grant Start Date	September 1, 2020	November 1, 2020

Proposals will only be accepted using the Foundation's online application process only.

Reporting Requirements
Each grantee will be required to complete a 6-month and 12-month grant report. Reporting requirements will be outlined in the contract and based on the project, with the intention of understanding overall impact of the funding.

PROPOSAL REQUIREMENTS
All applicants (regardless of the funding opportunity being pursued) must submit the following information using 10-point Arial font with 1.5 line spacing.

1. Cover page
2. Proposal Narrative – see questions below (3-5 pages)
3. Applicant organizations 501(c)(3) or government entity exemption determination letter
4. Your organization's most current 990, annual audit or financial report
5. Budget Spreadsheet and Narrative (up to 2 pages)
   a. A line item budget using the downloadable template.
   b. A budget narrative identifying the budget and how you propose to use the funds

PROPOSAL NARRATIVE QUESTIONS

- How has COVID-19 impacted your organization's operations and/or programs? *For example: cancellation of programs? disruption of services? increased demand of services? resource constraints?*
- In what ways has your organization adapted to COVID-19 related changes? *Established or strengthened new partnership? Program additions?*
- What changes has your organization made or will have to make to support the health and safety of staff and populations served?
- Please describe how your nonprofit would utilize funding from OHF to address COVID-19 related impacts? *Will requested funding serve people who are disproportionately impacted by COVID-19? How will funding help your organization in the short-term (first 3-6 months of funding) and long-term?*
- Which Foundation service area locale/localities will you serve with this funding?
- Please include timeline for expending funds

ADDITIONAL CONSIDERATIONS

The Foundation reserves the right to:

- Request additional information from any or all applicants
- Conduct discussions with applicants to ensure full understanding of, and responsiveness to, the application requirements
- Request modifications to a respondent's application prior to final award to ensure alignment of project elements with the core values, mission, and operating standards of the Foundation
- Reject any or all applications submitted

Funded organizations will be required to submit a signed contract and a board resolution that affirms commitment to the grant funded project by the board of directors.

CONTACT

For questions, please contact Gina Lilley at 757-359-8810 or glilley@obicihcf.org.